



GILPIN COUNTY SCHOOL DISTRICT
10595 Highway 119 Black Hawk, CO 80422 (303) 582-3444

Home of the Eagles!

Human Resources

Vacancy Notice 2018/2019 School Year

Position Type:

Montessori Primary Teacher

Date Posted:

May 24, 2018

Location:

Gilpin Elementary School, Black Hawk, CO 80422

Date Available:

August 6, 2018

Job Description:

Gilpin County School District RE-1 seeks a teacher for the Montessori Primary Preschool and Kindergarten. Gilpin County Schools serve approximately 490 PS-12 students with 70 staff members on one site. The District is on a 4-day a week schedule, Monday through Thursday, from 8 a.m. to 4 p.m. This position begins August 6, 2018.

The Montessori Primary Preschool and Kindergarten Teacher is responsible to create a flexible Montessori program and a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good educational background in accordance with each pupil's ability; to establish good relationships with parents and other staff members.

ESSENTIAL FUNCTIONS, DUTIES, AND RESPONSIBILITIES include the following:

- Dynamic, detail-oriented and motivated Preschool Teacher who will perform a variety of duties associated with the operation and administration of the Preschool Program.
- Comply with Department of Human Services Rules and Regulations and ensure our Preschool's compliance with such regulations.
- Maintain compliance with staff training and development; maintain children's files.
- Provide classroom management, curriculum development, and communication to parents.
- Define, develop, implement and managing new and innovative approaches to the preschool program.
- Supervise paraprofessionals.
- Ability to organize, manage and direct multiple projects and tasks.

- Possess strong communication skills with the ability to effectively communicate, both verbally and in writing with internal and external parents and community members.
- Possess current American Red Cross First Aid, CPR and Universal Precautions certification or obtain within 30 days.
- Plans a program of study that is appropriate to the maturity and interest of students and meets their individual needs and abilities.
- Creates a positive classroom environment which upholds and enforces the school rules and is conducive to learning.
- The teacher will guide the learning process to increase student achievement in accordance with the Montessori curriculum and consistent with state and local standards.
- Employs instructional methods and materials that are most appropriate for meeting stated objectives.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required in a timely confidential manor.
- Work with other professionals to determine special learning needs of pupils on a regular basis, seeking the assistance of specialists as required.
- Collaborates with colleagues, students, and/or parents on an ongoing basis concerning student academic, social, and behavioral progress.
- The school professional adheres to the Board of Education policies, state rules and regulations, and to licensure standards.
- Strives to maintain and improve professional competence and serves on staff committees as required.
- Must be able to lift and move up to 50 pounds.
- Perform other duties as assigned.

EDUCATION AND TRAINING

1. Required: Lead Teacher Certificate for an Early Childhood Teacher age 3 to school-age per requirements set forth by the Colorado Department of Human Services
2. Required: Bachelor's Degree in one of the following: Early Childhood Education, Elementary Education, Special Education, Family and Child Development or Child Psychology from an accredited college or university.
3. Required: A valid Colorado Elementary Teaching Certificate endorsed in Early Childhood Education or Elementary Education.
4. AMS Certificate for Early Childhood (2 ½ to 6 years) in Montessori Philosophy, Child Development, Observation, Practical Life, Sensorial, Language, Mathematics, Cultural areas, Classroom Leadership, Art, Music and Movement, and Student Teaching Practicum.
5. The District will consider candidates completing AMS Certification and provide a paid internship for completion of Practicum.

EXPERIENCE

1-3 years experience as an early childhood (birth to age 8) teacher preferred.

Salary:

Based on Teacher Certified Salary Schedule with valid Colorado Department of Education teacher license. Outside experience is credited up to 5 years on salary schedule. District paid health, dental, and vision insurance.

Employment Period:

163 days per year

Application Process:

- Download an application at www.gilpin.k12.co.us
- A complete packet includes: district application, cover letter, resume, and three letters of recommendation dated within the last year.
- Send a complete application via email with attachments to Heather Huntoon, hhuntoon@gilpin.k12.co.us
- Application review is ongoing and the position will be open until filled.

Equal Opportunity Employer:

Gilpin County School District RE-1 is an equal opportunity educational institution and shall not discriminate on the basis of race, color, creed, sex, sexual orientation (which includes transgender) national origin, religion, age, disability, genetic information, ancestry, marital status, or conditions related to pregnancy or childbirth, or any other applicable status protected by federal, state, or local law. For information regarding civil rights or grievance procedures, contact Superintendent, Gilpin County School District RE-1, 10595 Highway 119, Black Hawk, CO 80422, 303-582-3444, or contact the Office for Civil Rights, U.S. Department of Education, Cesar E. Chavez Memorial Building, Suite 310, 1244 Speer Boulevard, Denver, CO 80204, 303-844-5695 (Revised April 2018).